

CPAC Budget Meeting
Wednesday, October 16, 2019

Location: Carisbrooke Elementary Library

Attendees	Proxies
George Dusenberry	Michelle Tribe Alison Brown
Jennifer Stannick	Ken Stannick
Nicole Robins	Greg Robins
Jess Franco	Neto Franco
Camille LeBeuf	Cory Dunn
Teresa Hay-Sabourin	Thierry Hay-Sabourin

Quorum was met with 2 Executive Members and 6 members of the voting population with the proxy votes.

Welcome: George welcomed everyone and commenced the meeting at 7:07

- Any questions from the last AGM & May Minutes

MOTION: George Dusenberry made moved to approve the last AGM and May minutes

SECOND: By Jess Franco

CARRIED: Unanimously

Jess Franco Budget notables/highlights

- Cut a few line items that we never use
- Fun Lunch fundraising projections; each year has been \$20K, this year dropped to \$12K
- Pro's to switching to FoodieKidz: it is easier, fewer mistakes, fewer volunteers, easier for teachers
- More flexibility, last minute ordering
- Lower ordering numbers likely due to cleaning out the email list
- Likely missing 40-50 family emails
- Slowly picking them back up

- The PAC received a last-minute updated proposal on playground (updated Swing set proposal); discussed below
- Suggested to move toward more targeted fundraising – i.e. cheque drive or at the Spring BBQ
- Usually spend what we raise each year. Slowly eating through the surplus from past PACs

Teresa Hay-Sabourin added to Gardening: For the outdoor classes in the gardens, generally use natural materials from the forest, have had donations of seeds etc. Other sundry craft materials are needed to purchase – clay, playdough which is used for decorating the gardens.

- Current budget \$500
- If additional funds are required it can be requested from the discretionary fund to be voted by Executive

Swings: proposal from Habitat and District Facilities department

- \$33,344
- Agreed to place in the area between the Teacher's parking lot and the tether ball posts are
- Extensive excavating, drainage work required
- To be confirmed by Nicole Price that District was in fact in attendance & location/plan has been approved by them
- Questions concerning Wood Fibre and the installation of the wood fibre being so high, wondered if there would be any cost savings in the district installed it

Discussion: Unlikely the district will agree to it

Discussion around prioritization of further outdoor development:

- Forest behind the school (school land) is too steep and far away to staff it and keep kids safe, unable to staff
- Outdoor classroom- in the treed area by the gate simple stumps maybe put in drainage
 - o Teresa HS suggested voting on swings first, and then do the outdoor classroom as we can likely afford both

1st choice, Swings, then outdoor classroom depending on funding

If the swings didn't get approved by the School district – PAC will move to spend funds on other high priority projects i.e. technology

MOTION: George Dusenberry moved to increase the MOC and playground from \$30K to \$42,500

SECOND by Jess Franco

CARRIED: Unanimously

MOTION: George Dusenberry moved to approve the budget

SECOND Jennifer Stanick

CARRIED: Unanimously

Update on the logo carving Lisa Upton – secured the artist who will make the carving

- The grant has been submitted
- Lisa Upton shared the updated logo with those in attendance

New Business:

- Teresa has patio stones that can be painted and placed in the gardens – can they be painted with the 6 indigenous animals related to the core competency's in the 'native' plant garden

MOTION: George Dusenberry moved to adjourn the meeting at 8:00pm

SECOND: by Nicole Robins

CARRIED: Unanimously