



Carisbrooke
Parent
Advisory Committee
Council
(CPAC)

Carisbrooke PAC Executive Meeting

Date: Oct 7 2013
Time: 7:00 pm
Location: Lucy Cayuela House

In Attendance: Judith Nitsch, Tanya Kalashnikov, Lucy Cayuela, Rebecca Telfer, Lilian Arishenkov, Karen Bullock, Hillary Reid, Colette Ostler, Karen Wright, Dawn Russel, Victoria Grant-Smith

Actions are highlighted in **Yellow**
Attachments are highlighted in **Blue**

7:00 Call to order and welcome
Budget Updates Lucy provided an update on discussions with the teachers regarding the Teachers wishlist.

- The teachers said that it's our choice whatever we want to spend on our money on, they are not set on something specific from their list.
- Mrs. Ferraby, however, would very much appreciate the library fund of \$2000.
- Scoreboard and Timer for the gym: we should think about it since we do a lot of basketball games etc. The cost would be \$1,500 (from Skyline Sports, we don't know if the installation is included in this price or not). The purchase would fall under category 'gym equipment'.

Proposed Budget: Tanja Kalashnikov -

We have a gaming grant of \$7,040 this year

Projected goal for fundraising:

- Magazine sale \$ 1,500
- Ice Cream Social \$ 1,200
- Family Photo \$1,000 (last year \$1,400)
- Halloween \$ 500 (last year \$1,000)

- Poinsettias \$600
- Spirit Wear \$1,000 (two years ago \$1,200)
- Fun Lunch \$ 10,000
- Family social \$5,500
- Donation \$3,500 (last year \$5,000)
- other fundraisers \$1,200 (i.e. art cards)

Total goal for next year is \$33,400 (last year \$ 42,000 - budgeted was \$35,000. Additional funds were generated by the Adult Social.

Projected annual expenses for this year:

- Classroom fund \$250 per class (including ESL, Music etc.)
- Library \$2,000
- Performing art \$2,000
- Educational programs \$4,700 (i.e. Salema Noon, 1st Aid)
- Referee fees \$300

Operating Costs

- Science fair \$800
- Social events \$500 (i.e. coffee at beginning of the school year)
- Grade 7 year end \$300
- Special request fund \$2,000
- Compassionate fund' of \$500. People don't apply for this fund, but the PAC gives it to people they have heard of who are in need of some money.
- Miscellaneous \$700
- Committee cost \$1,500

Parent Requests:

- Emergency preparedness \$5,000,
- Garden materials \$500,
- Lunch time activities \$300,
- Parent education nights \$250

Teacher Requests: Total \$21,000,

- Playground \$17,000,
- First Aid Room \$500,
- Gym update \$700,
- Literacy program (novel sets) \$900,
- Art supplies \$500 -

Note: there are not FM sets in the budget this year.

Total Budget this year will be \$47,200 (we actually have \$47,265). Last year we spent \$41,000 (bulk of difference this year is what we will spend on emergency preparedness).

The proposed Compassionate Funds was discussed as there were a number of concerns regarding how the funds would be approved and allocated. The funds was finally approved. Allocation would be determined on a case by case basis where a request was put forward by someone other than the proposed recipient (friend or family) to the exec (or an exec member) and discussed by the executive Committee. The fund would be piloted this year.

Agreement that annual budget would focus on technology next year, whereas this budget focused on playground and emergency preparedness.

Vote for this proposed budget: Budget unanimously supported

The draft budget will be sent out to everybody via email - more specific we will send out a link and provide a password so that it is not open to the general public otherwise the budget can be googled and will be accessible forever. Last year only 15 people actually looked at the budget.

Grade 7 meeting

Colette Ostler provided an update.

- She met another mother (Stevie) at the meeting who has lots of good ideas for fundraising (i.e. Easter Egg Hunt). Hillary should talk to her about her ideas.
- Grade 7 will be selling art calenders.
- Haunted house will be organized by Leah James.
- Science Fair: Darlene is organizing it. The idea came up to sell food (i.e. pizza). However Wayne had said that there won't be any cake sales - it is not clear if he meant that there will be no cake sales in general or just at this event. The bake sale last year by grade 7 was very successful.

Dates for the next meetings:

- PAC meeting in November: we should do a coffee invitation again right after drop off, Friday morning in the library on November 15/13

8:00 pm

- Executive meeting: November 4/13
- Adjourn: