



**Carisbrooke Elementary School  
Parent Advisory Committee (CPAC) Meeting Minutes:  
Date: 17 April 2013  
Location: Carisbrooke Elementary Library**

**In attendance:** Wayne Mitchell, Rebecca Telfer, Alison Brown, Judith Nitsch, Victoria Grant-Smith, Tanya Kalashnikov, Tim McLeod, Edelee Maritz, Collette Osler, Dawn Russell, Heidi Degenstein, Lillian Arishenkoff.

- 7:00 p.m.** Call to Order and welcome
- Apologies** Lucy Cayuela sent apologies and Rebecca Telfer to chair in her absence.
- Minutes** **Minutes:** Approval of January minutes: moved by Rebecca Telfer and seconded by Edelee Maritz
- Principal Report**
- Sports** Volleyball is finished for the season with great participation from both girls and boys. The only part not completed is the Round Robin. Wayne Mitchell impressed by good behaviour of students and mentioned that the girls played a tournament at Sutherland and were not only very well behaved but also won the competition.
- Track and Field** Track and Field has just started and currently has 80 kids registered. Wayne thanked all coaches for their work on all sports, specifically for track and field and mentioned that Tim McLeod is now the District Track and Field representative. Track and field to take place during and after school. Wayne noted that having it during school encourages kids to participate.
- Raining Responsibility.** Raining Responsibility is a new initiative whereby all "gotchas" for last two weeks have been collected on a board in school. The board is currently at almost 300. Weekly gotchas are randomly selected as per normal. Once the board is filled, the school will have an extra recess on the first sunny day.
- Student Council** Student council is up and running. It is currently in process of supporting the Make a Wish Foundation and have asked if anyone has a wishing well which can be used until the end of the year. Various other fun events are planned, for

## **Erase Bullying**

example Crazy Hair day. Wayne extended a big thank you to Darlene Mazer for her support.

A Government website has been set up which provides good information on bullying, including what is bully and what is not bully. Wayne's only concern is that if bullying is reported on the website, the District can inform the principle of a bullying event but no other details are provided except the school and grade. This makes it difficult for the school to deal with the incident.

## **School Planning Council (SPC)**

New goals have been developed for School Plan. Existing school goals have not disappeared but been absorbed into every day school practices.

### Additional Goals

- Transitioning Grade 7 to 8: Activities are designed to demystify the transition and reduce anxiety of students. Surveys to be used both for Grade 7 to determined areas of concern and for Carisbrooke Alumni currently at high school to id areas to target.
- Math Literacy: Today's math requires comprehension and numerical literacy. Activities will focus on developing skills to increase comprehension. There is a district representative and school is investigating whether or not she will be available and can test all Grades.

Planning for next School year has started. A questionnaire will be sent out at end of May to get parental input on placement. Although planning is starting early, final class allocation will only be settled at start of next school year due to other unknown factors.

## **School Supplies**

Edelee Matriz provided update. Project continues to be supported by teachers and they have been asked to provide school supply list by end of April. Process will be same as previous year (report attached). Edlee highlighted that there is a change in how school supplies are purchased between Grade 3 and Grade 4. All supplies are consumables and class specific in the primaries. After this items are separated into consumables and non-consumables and owned by the student. Parents then need only buy consumables and replacement non-consumables items in future years. Dawn Russell noted that it would be useful for Edelee to be shadowed this year as she has been carrying the project on her own to date.

## **Playground**

Phase 1 has been approved by the Executive. This

## **Budget**

includes the replacement of the Flying Fox with an atomizer on the primary playground. The order takes 4 to 6 weeks and can be installed in one day. It is currently with District for review and, depending on time taken to approve by the district, could be installed before next school year. Phase 2 is planned for next year, funding dependant. Placement issues also have to be resolved. \$9k currently available and further fundraising required. Playground Committee is to explore grants and engage with other schools in district, which have obtained funds before. Year budget on track and income from fundraising fairly consistent with previous years. (Spending and Income Graphs attached) Rebecca Tefler stated that a survey is to be distributed to get parent input on fundraising initiatives. Grade 7 fundraising initiatives are now flowing through PAC books. School supplies also made money this year. Playground funding to be explored for next year. Committee noted that available grants were typically for the whole item and not portions. Agreement that total funds could be requested and funds previously allocated in budget could transferred to other school requirements.

## **PAC Lunchtime Activities**

### **Chess**

Rebecca reported that there was a good response and 47 kids signed up and the program is now complete for this year. She will be asking for feedback from volunteers to improve the club for next year - Examples of feedback include grouping by skill and rotating students to avoid playing same individual repeatedly.

### **Cartooning**

Heidi reported that, due to the positive response from the kids for registration, two groups of 12 had been created to be run sequentially. An instructor had been obtained via the rec centre. While the program was popular with the students, the 2<sup>nd</sup> program for this semester was cancelled, due to concerns with the quality of the program instruction. This was a popular program and ended at spring break as the weather improved. Wayne mentioned that it was useful from the school perspective as it spread the kids out. Rebecca to send out survey to get input from volunteers on how to improve program for next year.

### **Fine Arts and Library Games**

### **Bloomin' Bunch Committee Update**

Project is managed by Dee McGinnis and Jenny Nelson. The planters outside intermediate class were recently redone. The Kindergarten classes will be planting seedlings in the other planters as part of a class project.

## **Upcoming Events**

**Art fair:** There are currently 200 entries. Some class have collaborated and others are individual entries. The Committee is due to meet on Friday and there are many volunteers. The area may need to be expanded to the multi purpose room as there are many entries and there are also activities planned for the day, which need additional space.

**Chat with the PAC:** A Poster has been created and the tea to be held May 3rd at 9:00.

**Teacher Appreciation Lunch:** To be held in 31<sup>st</sup> May and hosted by Grade 5 Parents. Colleen Little providing support to Grade 5.

**CPAC AGM:** To be held May15th.

**Book Fair:** More info will be made available in the next couple of weeks.

**Kilometre club:** A question was asked as to whether or not the program will continue. It did not take place last year due to strike action. Parents initially volunteered but decided not to run the program as it affected the strike. Kids run around track before school and receive a straw for each km. Straws are then traded for points with the coordinating teacher Parents would be willing to run it this year. Wayne noted that a teacher had to be present along with the parent volunteers and will take this to the teachers meeting to ask for volunteer.

**Talent show:** Rebecca asked if this was going ahead, Wayne confirmed that it was.

**Adjoined 8:16 pm**