



Carisbrooke
 Parent
 Advisory Committee
 Council
 (CPAC)

Carisbrooke PAC General Meeting

Date: February, 2015

Time: 7:00pm

Location: Carisbrooke Elementary

In Attendance: please refer to Attachment

Chaired by: Victoria Grant-Smith, CPAC Chair

Minutes taken by: Jitka Holt, CPAC Secretary

Actions are highlighted in **Yellow**

Attachments are highlighted in **Blue**

Agenda	7:00 Welcome and Call to Order 7:05 Approval of past minutes 7:10 Principal's report 7:20 School technology update 7:30 Financial update 7:35 Fundraising update (Adult Social and other fundraisers) 7:50 PAC Report 8:00 Meeting adjourn
Call to order and welcome	Victoria welcomed all present at the 2 nd meeting of the year
Approval of minutes	Lucy Cayuela made a motion to approve the Minutes from the last CPAC meeting held on October 15, 2014 without an amendment . Seconded by: Luisa Kirk
Approval of agenda	– Victoria requested approval of the Agenda as presented; two amendments were made: <ul style="list-style-type: none"> ○ Lucy Cayuela added discussion regarding the representation of Carisbrooke interests at the North Vancouver PAC ○ Jitka Holt added a proposal of a Parent Education event
Principal's	Presented by Wayne Mitchell

<p>report</p>	<ul style="list-style-type: none"> - Wayne emphasized the high involvement of the teacher, parent and student community throughout the school year with each group positively responding to all goings on <ul style="list-style-type: none"> o Despite the absence of the basketball season, both boys and girls took part in tournaments and won a trophy each o Volleyball teams are full o Ski program was full – and got cancelled as one of the last school programs to do so; Grouse Mountain offered a full refund; a great thank you goes to Ms. Toms! o All PAC events are well organized, beneficial for the school, and the PAC also deserve a thanks - There are several upcoming changes: <ul style="list-style-type: none"> o A new curriculum: while the specifics are not known yet, the curriculum will keep the components that work well, and, overall, focus on teaching content in greater depth, rather than breadth of knowledge; the earliest the school would see changes would be 2015, however, majority of changes will likely be introduced in sept 2016 or later; once teachers have clarity on their course of action, they will engage in discussions with the parents o Assessment and grading: as Gr 7 and 8 at Carson Graham do not receive grades, there are questions regarding grading in elementary; the topic comes and goes and Wayne will engage in discussions with the teachers o MyEdBC is a new office system that, among other tasks, generates report cards; the reports may be structured differently - Other current and ongoing events include: <ul style="list-style-type: none"> o Lock-down drill: the even went well even in its ‘light’ format that aims to reduce anxiety in lower grades; the drills will continue as part of preparedness o Satisfaction surveys: the surveys will be sent out after Spring Break o Teacher-parent conferences: the conferences will start during the 1st week of March and the report cards will be sent home before Spring Break o The Art Mural: with the help of the children, Todd Polich, a muralist, will create a mural on the far outside wall by the forest and in the hallway; the art will support the effort to keep the school premises as positive and welcoming as possible, i.e. create conditions that invite positive non-school-hours activities o The Intermediate Choral Festival: the event is coming up in the end of February
<p>Technology update</p>	<p>Presented by Wayne</p> <ul style="list-style-type: none"> - The Principal thanked PAC for providing technology funds, which purchased: 16 MAC Book Pros, 32 iPads and 5 digital cameras which are well appreciated during instruction

	<ul style="list-style-type: none"> - The printers haven't been purchased yet as the school wants more clarity on the required features to ensure the funds are spent well - The lab will completely change as the computers formerly used by the teachers have been updated and will be reused in the lab - The Tech Committee work deserves a thanks
<p>Financial update</p>	<p>Presented by Julie Taylor; also see Financial Update Attachment</p> <ul style="list-style-type: none"> - Fundraising: fundraising is on track even though the Fun Lunch details still need to be confirmed <ul style="list-style-type: none"> o Gaming grant: the school received it, though it's \$200 less than last year o The Ice Cream Social: \$250 less than budgeted o Family Photo Night: approx. \$800 as per budget o Halloween Dance: \$100 over budget o The Card Project: as per budget o Poinsettia Sale: \$100 over budget o Fun Lunch: likely as per budget though not all expenses are included o Donations: \$655 over budget o Survival Kits Sale: will launch in the Spring o Mabel's Labels: not being offered o Adult Social: budgeted at \$8,000 o Classroom expenses are being spent as per budget
<p>Fundraising update: Black and Gold Social</p>	<p>Presented by Hillary Reid</p> <ul style="list-style-type: none"> - The planning for the largest fundraiser of the year is going well with great auction items signed up, including 20 mystery balloons; the PAC is grateful that three corporate sponsors have made donations; Kindergarten classes have made platters that will be offered in a silent auction which will start a week prior to the event and photos of the platter and the bid sheet will be displayed in the Kindergarten windows as well - The teachers are making great contributions, e.g., offering a driving service to the fundraiser
<p>Update on other PAC activities</p>	<ul style="list-style-type: none"> - ER preparedness: presented by Heather Elliott: the container is full and organized; all purchases are complete; all equipment and supplies at school are up to date; the school will have a mock-up emergency drill; Heather is working on finalizing the paperwork and making sure that the container is easily accessible; the program, including the inventory, will run each year - Traffic: presented by Jennifer Stanick <ul style="list-style-type: none"> o Our four valued volunteers are on board; the mornings are going well though some drivers ignore traffic cones so we will need to make sure people understand the safety repercussions o There's a Safe Routes to School program available from the

	<p>DNV, whereby the District of NV would provide consulting for a plan that we have applied for the associated grant; the program would help to eliminate the risk at, e.g., St. Andrews; the DNV will have ideas from other schools and help out</p> <ul style="list-style-type: none"> ○ A letter from Wayne and Victoria was dropped off to residents at St. Kilda; the school is looking for a neighbourhood volunteer to put up cones on St. Kilda ○ It was pointed out that longboarders are around at 3pm which seems to be quite dangerous; Wayne will send out a traffic liaison to monitor the situation <p>- Fun Lunch: presented by Lucy Cayuela</p> <ul style="list-style-type: none"> ○ The program is going well, including dividing the year into three terms; it would be worth to send a survey to parents to see how the new plan worked ○ The deadline for ordering fun lunch wasn't extended, which surprised some parents; we will ask teachers to remind parents of the deadline for the last term ○ Fit Food Workshop is coming up in April; give people will take part to see the vendors to consider other Fun Lunch options <p>- Upcoming events: presented by Victoria Grant-Smith</p> <ul style="list-style-type: none"> ○ Online shopping: new online shopping will launch in the end of March ○ The Used Book Sale and Art Fair: the events will happen at the same time in mid-April; an Art Fair reminder before Spring Break will be helpful for the students to start working on their project; there will be no restrictions on medium
Other	<ul style="list-style-type: none"> - North Vancouver PAC budget: presented by Lucy Cayuela; the budget discussions at the NVPAC are ongoing and Lucy suggested to send written information regarding the CPAC budget priorities; Wayne was asked regarding the Carisbrooke priorities, knowing that, e.g., textbooks, cannot be funded out of the PAC budget; after a discussion it was agreed that the music and library programs should be put forward as the top priorities; the request is to be finalized by Wednesday, February 25th - Parent Ed Event: Unwrapping the Bubble-Wrapped Kids: presented by Jitka Holt; the event that focuses and healthy risk-taking for children and the effect on children's healthy development and well-being was successful at Lynn Valley and recommended for the Carisbrooke parent community; Jitka will find out more details so that the event can be considered for 2015/16 school year
Next meeting	The AGM is planned May 20 th , 2015
Meeting adjourned	@8:00pm

Attachments	<ul style="list-style-type: none">- Attendance Sheet- Financial Update
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