

CPAC Annual General Meeting - DRAFT  
May 22, 2019

**Actions** are highlighted in **Yellow**  
**Attachments** are highlighted in **Blue**

Attendees:

Nicole Robins; Jess Franco; George Dusenberry; Jitka Holt; Jennifer Stanick; Gemma Sawyer; Cheryl Toms; Michael Western; Margaret Inglis; Lisa Upton

Proxies: Elizabeth Hardie; Neto Franco; Greg Robins; Michelle Tribe; Allison Brown

Agenda: See attached

Welcome: George welcomed all present

**Corrections/ addendums to previous general meeting minutes:** **Motion to approve last meetings minutes; Jess Franco seconded, and the motion carried**

### **Review of year to date:**

Term 1-welcome back coffee; ice cream social; after school programs - some drop off in interest in term 3. Need coordinator for next year or no after school programs next year; learnings from last year that need more lead up to warn parents

Term 2- family skate night, trimmed down the volume of the newsletter to keep it tight and relevant; decided to keep PAC website as a repository, Fundraising - fun lunch new service little more expensive. Every Wednesday - will continue next year with Foodiekids and will begin as soon as divisions are formed. School supplies to continue; scholastic book fair, gaming grant again next year; qualified for the district gardening grant - Thanks to Teresa. Social events/donations through sign ups

Spending: classroom funds; planner bags; transportation for school events; igirl/iguy/safe teen; finalized Grade 7 legacy wall; art projects for Ms. Schmidt's class; kids outreach program; gardening program - additional planters etc.; all 4 primary grades were involved via edible garden project; ADD TERESA'S GARDENING PROJECT; Ice maker machine in the first aid room; mural in library

Term 3- Ms. Philip's class ocean ambassador trip; hands on the project; pending technology project - district has offered up a large budget (up t \$10K) robotics and computing heading up: Mr. Western

### **Treasurer update**

- PAC Budget- Profit and Loss (attached)

- Raised 15K

- still in good shape with a carry over

- Fun lunch next year will take a hit - possibly fall to half of the current year's amounts

- hot dog days still big profit: doesn't have to be a Friday

- the possible day could be christmas concert rehearsal day
- usually better on a PJ day
- would like to try once a term
- share the load- take turns, costco run
- Assign each grade a hot dog day to be responsible for preparing
- maybe each early dismissal day?
- Hot lunch update: what is the barrier, why not ordering more is it just new or unknown?
- Vendor (foodie kids) willing to work with us on creating an easier web interface

### **Principal's update:**

#### **Celebration of learning next week 6 pm**

- Highlight the great things going on in the school
  - Unveil the mural in the library
  - Legacy wall
  - Name project (Downie Wenjack foundation)
  - Kindergarten core competency art project (each student is creating a poster) connecting each indigenous animal to a core competency
  - Next year: primary example and intermediate example of each animal
  - Put a book together with each animal perhaps dividing primary & intermediate
- Emergency release: it's a drill. Whoever has been authorized as an emergency pick up
- will be checking the ID and asking where they are going
  - have Mr. Western's class kids as runners helping
  - cannot take your student out AFTER noon, if you want them prior it MUST be before noon
- ***if you cannot remember who is on your emergency pick up person, you can ask at the office***
  - Angela Walker/Heather Elliot (emergency coordinators) will be observing and assisting
  - OR regular dismissal at 3 pm

#### **Teacher Update: Michael Western/Cheryl Toms**

- Ms. Toms: proposal for next year \$100 no questions (i.e. not candy, but supplies of some kind for the classroom); \$200 would be accessible but under enhancement and must remain for the school. Most teachers were in support of
- Encourage teachers to send an email outlining what they are doing and was needed as a pre-approval/head's up
- Teachers appreciate the funds and are thankful; last year was some confusion about what was approved and what was 'policy.' Bit of a disconnect as rules was more enforced
  - Some teachers purchase items/books that would typically fall under what the district covers
  - Should there be a 'yes' and 'no' list? Perhaps the teachers need to communicate better - things might be grade specific and less available to certain grades
- Can Ms Upton provide some guidance with what is available through the block budget - what's aligned with the school plan/strategic direction is generally what guides that

- Long term planning for overall budgeting between the school and PAC (like an artist for a new logo next fall or term three carving project)
- Special requests: teachers 'wish list' - or do something through a website and see if someone can donate items
- PAC budgets voted on in OCT

#### **Music program update- Ms. Inglis:**

- Concert- has already booked the buses (cost up)
- Norman Foote has been asked to come back and update our school song - maybe tie in with the new logo
- Choir - ICBC and Park Royal
- possibility for spring concert (Argyle/Carson) - venue didn't work out
- work with the school calendar for next year so not to overwhelm the parent community

#### **Motion to vote in new members:**

Executive Member candidates:

- Chair term ends next year
- past chair term ends next year
- Vice chair and Treasurer: Jess Franco
- Secretary: Nicole Robins

Members at Large:

- Rahel Thomson -forms
- Jane Taylor - graphics
- Teresa Hay-Sabourin - garden
- Alison Brown – CFOS Representative
- Sheri Gul – Class Rep Coordinator
- None for After-School, Safety and Traffic
- Gemma Sawyer, Lunch lady etc

Voting in executive and members at large: motion, Nicole Robins seconded, passed unanimously

#### **New Business**

- o card project dates available - Jess to check with the project to see what dates it will be run and will provide teachers with option and choices
- o Victoria Grant Smith was working with the district's emergency services which would provide us with additional funding as well as provide use of our emergency equipment - no response, will continue to follow up
- o Open floor Q&A from members in attendance

#### **Thank you to VGS for seven years**

□ Adjourn at 8:50 pm