

CPAC Budget Meeting  
Wednesday, October 16, 2019

Location: Carisbrooke Elementary Library

<b>Attendees</b>	<b>Proxies</b>
George Dusenberry	Michelle Tribe Alison Brown
Jennifer Stannick	Ken Stannick
Nicole Robins	Greg Robins
Jess Franco	Neto Franco
Camille LeBeuf	Cory Dunn
Teresa Hay-Sabourin	Thierry Hay-Sabourin

Quorum was met with 2 Executive Members and 6 members of the voting population with the proxy votes.

**Welcome:** George welcomed everyone and commenced the meeting at 7:07

- Any questions from the last AGM & May Minutes

**MOTION:** George Dusenberry made moved to approve the last AGM and May minutes

**SECOND:** By Jess Franco

**CARRIED:** Unanimously

Jess Franco Budget notables/highlights

- Cut a few line items that we never use
- Fun Lunch fundraising projections; each year has been \$20K, this year dropped to \$12K
- Pro's to switching to FoodieKidz: it is easier, fewer mistakes, fewer volunteers, easier for teachers
- More flexibility, last minute ordering
- Lower ordering numbers likely due to cleaning out the email list
- Likely missing 40-50 family emails
- Slowly picking them back up
  
- The PAC received a last-minute updated proposal on playground (updated Swing set proposal); discussed below
- Suggested to move toward more targeted fundraising – i.e. cheque drive or at the Spring BBQ
- Usually spend what we raise each year. Slowly eating through the surplus from past PACs

Teresa Hay-Sabourin added to Gardening: For the outdoor classes in the gardens, generally use natural materials from the forest, have had donations of seeds etc. Other sundry craft materials are needed to purchase – clay, playdough which is used for decorating the gardens.

- Current budget \$500
- If additional funds are required it can be requested from the discretionary fund to be voted by Executive

**Swings:** proposal from Habitat and District Facilities department

- \$33,344
- Agreed to place in the area between the Teacher's parking lot and the tether ball posts are
- Extensive excavating, drainage work required
- To be confirmed by Nicole Price that District was in fact in attendance & location/plan has been approved by them
- Questions concerning Wood Fibre and the installation of the wood fibre being so high, wondered if there would be any cost savings in the district installed it

**Discussion:** Unlikely the district will agree to it

**Discussion around prioritization of further outdoor development:**

- Forest behind the school (school land) is too steep and far away to staff it and keep kids safe, unable to staff
- Outdoor classroom- in the treed area by the gate simple stumps maybe put in drainage
  - o Teresa HS suggested voting on swings first, and then do the outdoor classroom as we can likely afford both

1<sup>st</sup> choice, Swings, then outdoor classroom depending on funding

If the swings didn't get approved by the School district – PAC will move to spend funds on other high priority projects i.e. technology

**MOTION:** George Dusenberry moved to increase the MOC and playground from \$30K to \$42,500

**SECOND** by Jess Franco

**CARRIED:** Unanimously

**MOTION:** George Dusenberry moved to approve the budget

**SECOND** Jennifer Stanick

**CARRIED:** Unanimously

Update on the logo carving Lisa Upton – secured the artist who will make the carving

- The grant has been submitted
- Lisa Upton shared the updated logo with those in attendance

**New Business:**

- Teresa has patio stones that can be painted and placed in the gardens – can they be painted with the 6 indigenous animals related to the core competency's in the 'native' plant garden

**MOTION:** George Dusenberry moved to adjourn the meeting at 8:00pm

**SECOND:** by Nicole Robins

**CARRIED:** Unanimously