



Carisbrooke  
Parent  
Advisory Committee  
Council  
(CPAC)

## Carisbrooke PAC Annual General Meeting

Date: May 15, 2013  
Time: 7:30 pm  
Location: Carisbrooke Library

In Attendance: Judith Nitsch., Tanya Kalashnikov, Lucy Cayuela, Wayne Mitchell, Lilian Arishenkoff, Jess Franco, Victoria Grant-Smith, Karen Bullock, Karen Wright, Nicki Gillis, Rebecca Telfer, Dawn Russel, Edalee Maritz

**Actions** are highlighted in **Yellow**

7:30 pm Call to order and welcome

Minutes: Approval of April Minutes. Moved by Edalee Maritz, seconded by Nicki Gillis

Volunteers: Rebecca asked whether volunteers have to attend the orientation session every year and fill out the forms again. The question arose whether this could be done on the first day of school in the gym (i.e. drop off the kids and fill out the forms). Wayne has agreed that he could do it on the first day of school, but will depend on how the day looks like since it will be half a day according to new calendar.

Wayne Mitchell's report:

- Track and field at Handsworth: Wayne is impressed by the goods sportsmanship of the kids and their willingness to jump in, do it and have a good time. He can just advise everybody: go and see it!
- School fees: haven't changed much: Kindergarten \$65, Grade 1-7 \$43, outdoor school: primary \$150 from \$140, Bighouse \$ 105 from \$95, 5-6 grade \$260, for materials \$20, student planner \$8, sport \$15, field trip fees vary according to grade. There are bursaries available for parents, they have to talk to Wayne and there is also a PAC Special Request Fund.
- School calendar is going to change in our School District: there will be again a two week spring break next year. The big difference will occur on the last

Wednesdays of each month (in total 7 times): there will be early dismissal at 2 pm. Wayne has already talked to Lucy about tossing out options to help out families looking for childcare with the help of the PAC, i.e. chessclub, use the Rec Centres to offer programs (the RecCentres would come to our school, the schools would rent out the gym to them without charging them). To make up the minutes that are lost through the early dismissals there will be a longer first day of school (120 minutes instead of 45 minutes) and a full last day of school (no early dismissal).

- The school calendar is posted by law at the end of May.
  - Wayne again said thank you to the PAC, the children and the teachers!
- Carisbrooke is an amazing school!!!

Lucy: said thank you as well to the PAC, especially to Nicki Gillis who has spent a lot of years involved and running the fun lunch program.

Treasurer's report: by Tanja Kalashnikov

She presented an overview table of the budget to date.

- grade 7 funds are not included in the table, but separate
- Classroom funds: we don't have their requests yet, deadline is end of May
- next year's grade 5 1st Aid course is in November this year (instead of June next year)
- special request fund: for families to help out, i.e. with outdoor school cost
- Math Whizz program: we didn't have to pay for it, it was paid for by the district
- emergency supply (\$1500): we will spend it
- garden supplies: will be spent as well probably, otherwise it stays for the next year - Rebecca told us from the garden team that Whole Foods will set up garden beds for kids to tend to.
- Wayne said that he has a committee of 5 teachers with some ideas already, they will start in September talking about a more efficient way to release funds to teachers without restrictions to the specific wish list due in May.

Emergency preparedness plan: presented by Victoria

We have a 5 year broad plan, we are at the end of year 1.

4 Objectives:

- 1 - to ensure adequate support for the plan both at the executive level and at implementation level. This entails the reforming of an EP committee with at least 3 people.
- 2 - to purchase and manage supplies to support the Schools Emergency Evacuation Plan. The PAC roles is to provide the materials such as food, water, shelter etc.

- 3 - educational component: provide information to parents and students, presentation at CPAC meetings and on the website.
- 4 - fundraising specific for Emergency Planning, i.e. Canadian Tire money drive.

Our goal is to have at least the inventory and purchase plan completed by the end of May, the full plan to be ready for presentation at the start of the next school year.

Voting on the next executive:  
new executive members:  
Karen Wright - fun lunch  
Hillary Reid - fundraising  
the rest of the executive committee has confirmed to stay on.

All voted in unanimously for the next year.

Scholastic bookfair: is coming up in May.  
Teacher appreciation lunch is on May 31.  
Sports day is June 14

Adjourn: 8:30 pm