Carisbrooke



Parent

Advisory Committee

Council

(CPAC)

Carisbrooke PAC General Meeting (Draft Minutes)

Date: September 20, 2017

Time: 7:00pm

Location: Carisbrooke Elementary

*In Attendance: Mehrnoush Mehrabi, Emily Brine, Kamini Hitkari, Olwyn Ignram, Rebecca Telfer, Amber Lim, Lisa Upton, Alison Brown, Jennifer Stanick, Angela Walker, Jess Franco, George Dusenberry, Camille LeBeuf, Rahel Thomson, Jitka Holt*

*Chaired by: Jennifer Stanick, CPAC Chair*

*Minutes taken by: Jitka Holt, CPAC Secretary*

*Actions are highlighted in Yellow*

*Attachments are highlighted in Blue*

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| **Agenda** | * Welcome and Call to Order
* Approval of past minutes
* CPAC introductions
* School activity updates (Lisa Upton)
* CPAC updates
* Adjourn
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| **Call to order and welcome** | Jennifer welcomed all present. There were no changes or additions to the agenda. |
| **Approval of past minutes** | A motion was made to approve CPAC minutes from May 20, 2017* Moved by Jennifer Stanick
* Seconded by George Dusenberry
* Carried unanimously by all voting members present
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| **Introductions of people and CPAC activities** | Presented by Jennifer* Jennifer introduced the executive members present and explained their respective jobs
* Jennifer described the typical activities and support CPAC offers to the school: voice of the parents; community building; fundraising and educational enhancement (also see below)
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| **Principal’s Update** | Presented by Lisa Upton* **Start:** We had a smooth start of school; September 25th will be the first Pro-D day
* **Open House:** it is scheduled for September 28th
* **Reporting pilot:** for the first term, the school is piloting a new report cards system where no letter grades will be given at the intermediate level; the teacher parent conferences will be 20 minutes; the students will reflect on their skills and collaborate in setting their individual learning goals; the subsequent report cards will have the usual format
* **Blended classes:** There have been a few questions regarding blended classes from parents; Lisa expanded further on the reasoning behind them; she explained that blended classes may contribute to children’s learning as they learn from one another at different ages; the blended classes are also a result of recent changes in class composition requirements; the children will benefit from lower class sizes for lower grades (Gr3/4); in the new language of the contract, there is a limit for low-/high- incidence children per class, which is also a factor in determining the number of classes; the changes will create more diversity and develop a stronger learning environment; there will be more discussion on the topic at the Open House; blended classes are common across the province
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| **Update on CPAC activities** | Presented by JenniferAs CPAC, will continue with our four main goals* Be the voice of the parents: contact a class rep or an Exec member with your concerns
* Build a community: we organize a number of community events
* Enhance the education
	+ Through fundraisers
	+ Through financial support, e.g., the class funds for teachers or Memories of Carisbrooke (MOC): teachers can [apply](https://fs2.formsite.com/carisbrooke/form65/index.html) for support for activities that would be covered

This year, we’ll continue building up all four areas; in the next few weeks we’ll finalize the budget proposal for the activities and it will be submitted for approval at the GM on October 18th, 2017 |
| **Adjournment** | The meeting was adjourned @7:30pm |
| **Next meeting** | 1. October 18th, 2017
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